

February 11, 2009

The Honorable Pete Kremen
Whatcom County Executive
County Courthouse
311 Grand Street, Suite #108
Bellingham, WA 98225-4082

RE: Roeder Home Short Term Rent Recommendation

Dear Pete:

At the February 9, meeting of the Roeder Home task force, it was agreed to forward a recommendation to you regarding a modification to the Roeder Home rental rate structure now in place. The intent of the recommendation is to keep some activity going in the Roeder Home until such a time as whatever final recommendations provided by the task force are implemented. Only one aspect of the current rent structure is affected by the following recommendation.

Recommendation Part 1. Definition

The definition of **commercial groups** excludes all-volunteer county based interest groups (examples are the Home Made Music Society, the Northwest Classical Guitar Society, and the Bellingham Ukulele Group) who may or may not accept program specific donations for a performer or for offsetting rent.

The current definition of **Commercial** is: *"Individuals, groups or businesses who charge admission, class fees, sell tickets, food or other items, solicit funds or donations, offer other money making activities or promote a commercial business."*

Recommendation Part 2. Rate

The rental rate for daytime or evening programs shall be a flat fee of \$50.00 per activity, program or event. The flat rate will include weekday and weekend rentals.

Recommendation Part 3. Insurance

For noncommercial, community associations or interest groups, eligible for the flat rate, separate liability insurance will not be required.

P.Kremen
February 1, 2009
Page 2.

Recommendation Part 4. Term

The flat rate in recommendation part 2 will continue until a new or existing nonprofit organization is managing programs or providing support for programs at the Roeder Home and creates its own rental rate structure.

Please feel free to contact me if you have questions or want additional background on this recommendation. Thank you for your consideration of this recommendation.

George E. Thomas, Chairman
Roeder Home Task Force

Proposal for Interim Programming for the Roeder Home

The Task Force feels that the Roeder Home should be open to the public at least one morning or afternoon and one evening a week, with the goal of adding more time and programs as the volunteer base is built up. Low-cost and by-donation programs run by local volunteers should be invited into the Home on a donation basis during those hours, as an interim measure while an alternate funding and programming process is implemented. There is no need to wait for that to keep low cost programs going. It can be done with volunteers. A volunteer coordinator needs to be identified, and that person can be a volunteer too. Contributions should be solicited from individuals who participate in activities in the Home.

For many years, volunteers have helped create programs at the Roeder Home and have been trained and given the responsibility for opening or closing the home. There are already at least 4 volunteers that we know of just from the Home Made Music Society who have experience opening and closing the Home, and little effort more can be found.

Recommendation 1. Open Hours

We propose that the Home be open one morning or afternoon, and one evening per week, and that the times be set in collaboration with users to maximize the use of the Home by local volunteer groups with a history of meeting at the Home, and by any new volunteer groups that step forward during this interim time.

Recommendation 2. Volunteer Use

It would be acceptable to use volunteers to open and close the Home if adequate training and support were made available. The volunteers will assist with cleaning and other maintenance, and will solicit donations for the Home from their members at each meeting. All such donations will be used specifically for expenses directly related to the Roeder Home.

Recommendation 3. Guidelines

Guidelines for training should be developed. A Task Force member or designated volunteer along with a County staff person can prepare guidelines for review.

Recommendation 4. Insurance

Liability insurance will not be required of user groups.

Recommendation 5. Term

If adopted, the recommendations 1 and 2 will continue until a new or existing nonprofit organization is providing programs at the Roeder Home and has its own policy regarding use of volunteers.

February 23, 2009

Roeder Home Program Management

1. New Nonprofit Organization

Pros and Cons

Pros:

- New mission and vision, focus is on the Roeder Home
- Membership, fundraising, program revenues are Roeder Home specific
- Board members join in order to support the Roeder Home activities
- Public Relations activities are unambiguous, public understanding is clearer
- Staff roles are clearer
- Can easily include neighborhood members on the board
- Would make it easy to invite new uses that are invented to fit this unique space

Cons:

- Creating a new board and organization takes time
- A new board might search for a longer time to develop its new focus and identity for the programs
- Developing public awareness takes time
- New organization has no track record of success at fundraising, or program management

2. Existing Nonprofit Organization

Pros:

- Board and some staff are in place
- Organization already has some community recognition
- Organization has demonstrated success in fundraising
- Existing organization could serve as a temporary umbrella organization to contract with the County
- Might bring in program contacts that would more quickly translate into program activity

Cons:

- Existing organization would have to create dual mission and vision
- Public confusion over organization focus/role is possible
- Existing organization already has fundraising obligations and will need to develop more capacity for fundraising
- Existing organization may have competing priorities

- Existing organization may want to use the Roeder Home as the “home” for its activities, possibly conflicting with the openness to the community and public stewardship that is implied in the original gift

ROEDER HOME

Program Administration

On January 27, 1971 Elizabeth Laughrey Keyes bequested the "Roeder Home", grounds, and other structures to Whatcom County to be used as a cultural center for the public.

Therefore, an administrative organization was to be found or developed to provide diverse cultural events in the Roeder Home through developing and promoting cultural programs and encouraging group and organizations with cultural agendas to use the Roeder Home. The following broad categories of use could be considered: Music, Fine Arts, Crafts, Literature, History, Children and Adult Art Education Classes.

Therefore, the "Roeder Home and properties, as described in legal description attached as exhibit A, including the detached garage but excluding the "Carriage House" is leased to _____, Lessee or Administrator, by Whatcom County, Lessor, for one year from the below signed date for the annual sum of one dollar. If the mission of diverse use is reasonably met, the lease will be extended additional years at leasee's discretion with the same terms and conditions.

The County, Lessor, will provide the following:

1. Maintain the structures
2. Maintain the grounds
3. Provide utilities
 - a. Gas
 - b. Electric
 - c. Water
 - d. Sewer
4. Fire and extended insurance on the structures and contents owed by the County
5. Liability insurance
6. Roeder Home activities to be included in County publications
7. Provide a web link to the County parks website
8. County to review the contract used by the leasee for activities in and around the Roeder Home

The Administrating Organization, Lessee, will provide the following:

1. Administer all programs and activities for the cultural events at no cost to the County
2. Provide and pay for telephones, TV, janitorial services including garbage removal and Internet as needed

The Lessee will have the following rights and obligations:

1. Use the third floor for offices
2. Develop programs to use the Roeder Home for cultural events
3. Encourage and partner with other cultural organizations to use the facilities
4. Schedule all activities which use the Roeder Home and grounds
5. Provide and pay for all personnel necessary to meet the program administrative needs
6. Set all fees and rates for the Homes' use. At the Administrators discretion it can waive fees for specific events or activities.
7. Honor all existing short term scheduled uses. Any uncollected fees will be those of the

Leasee.

8. Provide liability insurance to cover Roeder Home activities
9. Develop a contract for groups, individuals, or organizations which use this facility.
This contract can be one used by the County or reviewed by the County
10. Users do not have to be members of the the Administrating Organization; however, a discount can be given to members of the Administrating Organization.
11. The Christmas Festival from to will be continued in 2009 with a percentage of the sales and/or fees going to the Leasee. The Leasee will be responsible to obtain the necessary staffing for the show. Volunteering can be required of the show participants.
12. The Administrator is responsible to obtain or oversee obtaining proper permits for the activities.
13. The uses and the requirements related to the uses can be more restrictive but not less than the present requirements of the County as per attached Exhibit C.
14. The Leasee may deny or restrict the use to individuals or groups that do not fulfill the the mission of the Roeder Home, or the Leasee feels could cause physical damage to the grounds, structure, or contents of the structures
15. The Administrator has the right to reconfigure the basement area, if the structure of the building is not effected, if it is felt that the changes would benefit the class usage
16. The garage is included in this lease. Any use of the garage will have to be allowed by the City of Bellingham. The County agrees to help develop a use for the garage.
17. Parking for 8 cars will be allowed or provisions made. The circular driveway can be blocked with parked cars.
18. The Leasee will work with the neighborhood Association with respect to noise, parking, and activities on the grounds.
19. The existing supplies will remain to be used in the conduct of Roeder Home activities and will be replaced only as needed for activities.

ROEDER HOME

Program Administration

BACKGROUND.

On January 27, 1971, Elizabeth Laughrey Keyes bequeathed the "Roeder Home", grounds, and other structures to Whatcom County to "be used for park purposes...as a museum or historical site or other similar public use."

ROEDER HOME LEASE AGREEMENT

Therefore, the terms of agreement for an administrative organization are to develop and provide diverse events and programs in the Roeder Home, and encouraging group and organizations to use the Roeder Home. The following broad categories of use should be considered: Music, Fine Arts, Crafts, Literature, History, Children, and Adult Education Classes.

1. PREMISES.

Therefore, the "Roeder Home, 2600 Sunset Drive, Bellingham, Washington and properties, as described in legal description attached as exhibit A, including the detached garage but excluding the "Carriage House" is leased to _____, Tenant or Administrator, by Whatcom County, Lessor.

2. TERM

The term of this Agreement shall be for [length to be determined, probably from 3-5 years] commencing on _____. Extension of the lease is contingent upon the Tenant meeting specific performance criteria such as financial stability, ongoing recognition of Whatcom County Parks & Recreation in advertising and signage, and satisfactory performance of management services.

In addition the home should be open to the public for a minimum of [set number] hours per week in compliance with the deed of gift for public use, and the substantial public financial support in preserving and maintaining the Roeder Home and its' significance as a unique cultural resource that is listed on the National Register of Historic Places.

3. RENT.

Tenant shall pay the annual sum of One Dollar (\$1) per year, in advance, on the first day of each year and ending on _____.

4. USE.

TENANT shall not use the PREMISES for any other purpose than those expressed in terms of agreement without the COUNTY'S prior written consent. The premises will be used for legal purposes. TENANT shall not alter the interior or exterior of the house and grounds except as allowed, and accept the PREMISES in their condition existing as of the date that the TENANT possesses the PREMISES subject to all applicable zoning, municipal, county, state laws, and ordinances, and regulations governing or regulating the use of the PREMISES.

The TENANT has the right to reconfigure the basement area, if the structure of the building

structure is not compromised, and if it is felt that the changes would benefit the class usage. TENANT shall be responsible for City of Bellingham permits for any such alteration after approval by Whatcom County Parks and Recreation.

The garage is included in this lease. Any use of the garage for purposes other than storage must be allowed by the City of Bellingham. The County agrees to help develop a use for the garage.

TENANT shall be allowed to charge a rental fee for the use of the PREMISES and to keep those rental fees. TENANT shall publish a fee schedule on or before July 1 of each year and submit to the County for approval. COUNTY retains the right to modify or eliminate fees at any time by giving written notice to the TENANT not less than 30 days prior to the change.

TENANT SHALL Administer all programs and activities for events at no cost to the County

Any assignment of this lease or subletting of the premises or any part thereof is prohibited without the County's written permission.

Tenant will have the use the third floor for offices.

5. UTILITIES.

Lessee shall be responsible for the payment of all utilities including without limitation gas, electricity, cable, phone, internet, alarm, janitorial, sanitary service, water, and sewer, associated with the use of the premises.

TENANT shall, at all times maintain the thermostats at Federal Law Energy Saving Level

6. MAINTENANCE AND REPAIRS

The County, Lessor, will provide the following:

1. Maintain the grounds, bi-annual pruning, and high-weed mowing.
2. Be responsible for the replacement and repair of all major components of electrical equipment, plumbing, mechanical equipment and appliances. On a case-by-case basis, the County may ask the Lessee to share the cost of the replacement or repair. The County shall maintain and repair as necessary the building exterior shell including foundation, walls, roof, exterior doors and major structural members, existing plumbing, electrical, balconies, interior and exterior doors and windows (including glass) and shall provide for pest control services.

The Tenant, will provide the following:

1. Maintain all portions of the premises in good and sanitary condition. Shall be responsible for minor repair and replacement, as may be necessary, in the day-to-day operations which may include such items as: changing furnace filter, and providing expendable supplies. Tenant shall repair any vandalism done to the interior or exterior of the premises.
2. Tenant agrees to keep faucets closed so as to prevent waste of water and flooding of premises and to promptly take care of any leakage or stoppage in any of the water, gas, or waste pipes. The Tenant agrees to maintain adequate heat to prevent freezing of pipes.
3. Tenant is responsible for securing all windows and doors within, and on its leased space, and shall exert diligence in keeping building entrances and openings locked after business hours.

7. INSURANCE

TENANT shall provide and maintain the following forms and amounts of insurance during the term of this agreement.

a. Liability: [Whatcom County Legal Department will describe]

b. Property Coverage: Personal property insurance for all items contained within the premises listed in Exhibit [] for the actual cash value against the hazards of fire, theft, burglary vandalism and malicious mischief.

TENANT shall provide to the COUNTY certificates of insurance showing the insurance coverage's.

8. SIGNS

TENANT shall not have the right to place, construct, or maintain any sign, advertisement, awning, banner, or other exterior decorations on the building or other improvements that are a part of the PREMISES without the COUNTY'S prior written consent.

9. HAZARDOUS MATERIALS

(I would include some prohibitions on this.)

10. OTHER PROVISIONS

The County will:

1. Whatcom County Parks and Recreation will provide a web link to their website.
2. The County will review contracts used by the lessee for activities in and around the

Roeder Home.

The Administrating Organization, Tenant, will provide the following:

1. Encourage and partner with other cultural organizations to use the facilities
2. Schedule all activities which use the Roeder Home and grounds
- 3 Provide and pay for all personnel necessary to meet the program administrative needs
4. Develop a contract for groups, individuals, or organizations which use this facility.
This contract can be one used by the County or reviewed by the County
5. Users do not have to be members of the Administrating Organization; however, a discount can be given to members of the Administrating Organization.
6. The Christmas Festival from to will be continued in 2009 with a percentage of the sales and/or fees going to the Lessee. The Lessee will be responsible to obtain the necessary staffing for the show. Volunteering can be required of the show participants.
7. The Administrator is responsible to obtain or oversee obtaining proper permits for the activities.
8. The uses and the requirements related to the uses can be more restrictive but not less than the present requirements of the County as per attached Exhibit C.
9. The Lessee may deny or restrict the use to individuals or groups that do not fulfill the mission of the Roeder Home, or the Lessee feels could cause physical damage to the grounds, structure, or contents of the structures

10. Parking for 8 cars will be allowed or provisions made. The circular driveway can be used for parked cars, providing they do not block access for emergency vehicles or ADA usage.

11. The Lessee will work with the neighborhood Association with respect to noise, parking, and activities on the grounds.

Roeder Task Force Brainstorming Session
Ideas for utilization
January 2009

Arts:

- Rent gallery space to artists for shows, versus a percentage of their sales.
- Youth improv/comedy theatre groups/reader's theatre groups workshops
- Writer's Dojo (writer's subscribing to use the house for quiet retreat space, a place away from home to write and connect with other writers. Wifi would be useful for them as a resource, as would small folding tables for laptops)
- Writer's weekend retreats (possibly led by local writer's or invited writer's)
- Basement rooms leased to artists for studio space
- Involve the Campaign for the Arts Group?
- Knitting and weaving groups, low cost space by coordinating use?

Events/Programs:

- Historical home "This Old House Preservation Workshops"
- Cooking classes
- Antiques Roadshow evaluations of items brought in by public for fee
- Art Appreciation and Collector's Workshops
- Music Appreciation Workshop
- Concerts
- Choral Groups
- Partnership with Radio Museum with antique radio in house for people to gather in living room and listen to Radio Museum broadcasts and discuss the programs afterwards
- Afternoon teas
- Storytelling workshops
- Musicians hold fundraising program/CD for house
- Create a junior docent program for grade school children to give tours to other children of the house for school programs
- Joint open house with Pickett House, (Daughters of the Pioneers, Janet Oakley Pickett House Coordinator)
- Display books on Whatcom County History and have a talk by member of Whatcom Historical Society

Groups to contact as users:

- Home school community and PTA
- Academy for Lifelong Learning at WWU for classes
- WWURA (Western Washington University Retirement Association) for programs
- WWU Alumni Assoc.
- Asia America University Program (Program for Asian students on American culture)
- WWU New Student Programs (Program for new students and their parents during Fall Family Open House to introduce students to Whatcom County Parks volunteer opportunities.
- Newcomer's Club
-

Public Use:

- Santa Claus at the Roeder Home (Photographer available to take photos of children with Santa, or families by decorated mantle or tree.)
- Restore Holiday Arts & Crafts Sale – Potential for a Spring Ski to Sea Week Sale?
- Meeting rooms for community organizations
- Game nights with board games, or parlor games for adults

Other Suggestions:

- Create storage lockers for instructors/ ongoing groups for items they need to classes or meetings.
- Invite caterers to tour home
- WiFi
- Whatcom Community Foundation (Grant source)
- Process donations through the Whatcom Parks & Recreation Foundation for tax deduction purposes
- Bed and Breakfast
- Create a Roeder Home scrapbook. Put out a call for photographs and stories on all events held at the house since it was built.
- Create an Arts and Crafts Gift Shop in the Roeder Home
- Search for more photographs with Jeff Jewell at Whatcom Museum of Roeder Home, Roeder family, Keye's family.

Interim Marketing for the Roeder Home

Given that there is a concern by many in the community that the Roeder Home doesn't currently have the level of programming it has had in previous years it is the recommendation of the Task Force that Whatcom County Parks & Recreation do outreach to market the Roeder Home to groups and organizations that would bring their programs to the home. A list of groups and organizations should be drawn up and a direct mailing done to them, the Task Force could assist in creating this list.

Other marketing strategies should include:

- Signage at house should advertise the home is available for rental for weddings, and events
- *Leisure Guide* for summer should include a call for organized activities meeting criteria for use of the home and advertise availability of the house for rentals.
- WebPages for the Roeder Home need better thumbnail photos, of the entire house. Current photograph is of house in snow and only shows the banister, not the living room, dining room, or meeting rooms. WebPages should include a call for organized activities for summer.
- Booking utility on the WebPages is awkward to use. A new utility needs to be found that allows users to check availability of any spaces without a login process that is cumbersome. The login should only be necessary if actually booking a rental.
- Whatcom County Parks staff should arrange to speak to groups like Rotary about the availability of the home for rentals, and the upcoming RFP for management possibilities.
- *Whatcom County Business Pulse*, a short article about a call for management of the Roeder Home to alert business community or NPO's of an opportunity for building new programs in the Roeder Home.

1089052

06112

DEED OF GIFT

The Grantor, ELIZABETH LAUGHREY KEYES, a widow, hereby gives, grants, conveys and warrants to WHATCOM COUNTY, a municipal corporation, for public park purposes, the following described real estate situated in the City of Bellingham, County of Whatcom, State of Washington, to-wit:

All of Lots 18, 19, 20 and 21, Block 165, "Broadway Park Plat," a part of the consolidated City of Bellingham, Whatcom County, Washington, as per the map thereof, recorded in Book 5 of Plats, page 46, in the Auditor's office of said county and state.

The above described real estate is deeded to the Grantee exclusively for the use and enjoyment of the public for park purposes or for use as a museum or historical site or other similar public use and in the event of the discontinuance and abandonment of said real estate by the Grantee for one or more of such uses or purposes, the title to said real estate shall ipso facto revert to and vest in the Grantor, her heirs or assigns.

DATED this 23 day of March, 1971.

Elizabeth Laughrey Keyes
Notary Public for the State of Washington, residing at Bellingham.

STATE OF WASHINGTON) ss.
COUNTY OF WHATCOM)

On this day personally appeared before me ELIZABETH LAUGHREY KEYES, a widow, to me known to be the individual described in and who executed the within and foregoing instrument, and acknowledged that she signed the same as her free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this 23 day of March, 1971.

Elizabeth Laughrey Keyes
Notary Public for the State of Washington, residing at Bellingham.

William C. Paul

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attn:

1089052

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DEED OF GIFT

1090882

The Grantor, ELIZABETH LAUGHREY KEYES, a widow, hereby gives, grants, conveys and warrants to WHATCOM COUNTY, a municipal corporation, for public park purposes, the following described real estate situated in the City of Bellingham, County of Whatcom, State of Washington, to-wit:

Lot 17, Block 165, "Broadway Park Plat," a part of the consolidated City of Bellingham, Whatcom County, Washington, as per the map thereof, recorded in Book 5 of Plats, page 46, in the Auditor's office of said county and state.

The above described real estate is deeded to the Grantee exclusively for the use and enjoyment of the public for park purposes or for use as a museum or historical site or other similar public use and in the event of the discontinuance and abandonment of said real estate by the Grantee for one or more of such uses or purposes, the title to said real estate shall ipso facto revert to and vest in the Grantor, her heirs or assigns.

DATED this 23 day of March, 1971.

Elizabeth Laughrey Keyes
Notary Public for the State of Washington, residing at Bellingham.

STATE OF WASHINGTON) ss.
COUNTY OF WHATCOM)

On this day personally appeared before me ELIZABETH LAUGHREY KEYES, a widow, to me known to be the individual described in and who executed the within and foregoing instrument, and acknowledged that she signed the same as her free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this 23 day of March, 1971.

Elizabeth Laughrey Keyes
Notary Public for the State of Washington, residing at Bellingham.

STATE OF WASHINGTON) ss.
COUNTY OF WHATCOM)

1089052

2008 ROEDER HOME EXPENSES/REVENUE SUMMARY
(2/2/09 Not Audited)

M&O EXPENSES (6001)

| | |
|------------------------------|------------------|
| <u>Salaries/Wages/Fringe</u> | \$147,443 |
| Regular | \$ 96,526 |
| Extra Help | \$ 13,051 |
| Fringe/Misc. | \$ 37,866 |
| | <u>\$147,443</u> |

Travel/Mileage \$ 1,013

Professional Services \$ 47,317

Op Supplies & Expense \$ 5,985

Printing and Postage \$ 4,907

Advertising \$ 5,078

Fuel & Equipment \$ 1,382

Utilities \$ 9,952

| | |
|-------------|----------------|
| Phone | \$2,131 |
| Water/sewer | \$2,732 |
| Gas | \$2,929 |
| Electric | \$1,633 |
| Waste | \$ 527 |
| | <u>\$9,952</u> |

Repairs/Minor Maintenance \$ 8,161

Miscellaneous \$ 195

Total (6001) \$231,433

Parks (6003)-Charge Backs \$ 30,127

TOTAL M&O EXPENSE \$261,560

2008 Roeder Home Capital Improvements: \$58,814 (electrical panel and roof)

Expenses not listed:

- County indirect costs (payroll, HR, Finance, IT)*
- Departmental (6000) indirect costs (AP/AR, checks, reports)*
- Wages- Manager (6002)*
- Work crew man-hours value*
- Registration software (no charge in 2008 due to dept. volume)*
- 6003 ERR charges*

REVENUE (6001)

| | |
|----------------------------------|-----------------|
| Activity Fees (craft sale) | \$52,483 |
| Admission (entry fees/donations) | \$ 1,358 |
| Program (program fees) | \$22,240 |
| Building Rentals | \$ 8,450 |
| Miscellaneous Revenues | \$ 195 |
| TOTAL REVENUE | \$84,726 |

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Park
 Cultural Arts Program

FUND: 6001
 COST CENTER: 5001

| ACCOUNT # | BUDGET AMOUNT | DESCRIPTION / LINE ITEM NARRATIVE |
|-----------|---------------|--|
| 4347.3000 | 45,400.00CR | Activity Fees Roeder Home arts and crafts Christmas show 2007-387 Roeder Home Holiday Art Show Ongoing 2008 (\$37,400) |
| 4347.3001 | 1,100.00CR | Admission Tax Exempt |
| 4347.6020 | 29,300.00CR | Program Instruction Fees |
| 4362.4109 | 7,600.00CR | Building Rentals |
| 6110 | 99,012.00 | Regular Salaries & Wages Recreation & Arts Coordinator, Maint. Worker I |
| 6120 | 21,962.00 | Extra Help Instructors, Extra Help |
| 6130 | 100.00 | Out of Class/Premium Pay |
| 6140 | 100.00 | Overtime |
| 6210 | 8,087.00 | Retirement |
| 6230 | 9,270.00 | Social Security |
| 6245 | 19,672.00 | Medical Insurance |
| 6255 | -2,593.00 | Other H&W Benefits |
| 6259 | 2,101.00 | Worker's Comp-Interfund |
| 6269 | 408.00 | Unemployment-Interfund |
| 6320 | 6,903.00 | Office & Op Supplies craft and class supplies, office supplies, cleaning supplies |
| 6320.001 | 100.00 | Office & Op Supp-Uniforms |
| 6329 | 300.00 | Office & Op Supplies-Interfund paper from county print shop |
| 6330 | 200.00 | Printing Printing from an outside vendor |
| 6339 | 1,000.00 | Printing-Interfund |

Park
Cultural Arts Program

FUND:
COST CENTER: 6001

| ACCOUNT # | BUDGET AMOUNT | DESCRIPTION / LINE ITEM NARRATIVE |
|-----------|---------------|--|
| 6340 | 50.00 | Books-Publications-Supscr books, Bellingham Herald subscription |
| 6410 | 100.00 | Fuel |
| 6510 | 550.00 | Tools & Equip enlargers for photography class, office chair, calculators |
| 6520 | 200.00 | Software PC software, upgrades |
| 6630 | 39,933.00 | Professional Services Recware registration software support, credit card charges 2007-387 Roeder Home Holiday Art Show Ongoing 2008 \$37,400 |
| 6680 | 100.00 | Office Equip Maintenance repair office equipment |
| 6710 | 900.00 | Postage/Shipping/Freight class brochures, envelopes, flyers purchased from an outside vendor |
| 6719 | 1,600.00 | Postage-Interfund class brochures, envelopes, flyers purchased from county print shop |
| 6720 | 1,500.00 | Telephone telephone service, fax line |
| 6780 | 200.00 | Travel-Educ/Training |
| 6790 | 200.00 | Travel-Other |
| 6810 | 2,650.00 | Advertising advertising special events and classes in the Leisure Guide and other publications 2003-2143 Advertising Ongoing \$350.00 |
| 6860 | 300.00 | Equipment Rental |
| 6869.501 | 240.00 | Equip Rental-ERAR |
| 6869.502 | 800.00 | Equip Rental-Copiers Copier |

WHATCOM COUNTY PARKS AND RECREATION DEPARTMENT

Mission Statement

“Enrich the quality of life for the community and preserve the natural and cultural heritage of the County through provision of outstanding parks, trails, open space, natural areas, recreational activities and senior services.”

Permit Master Report

1/16/2009
12:05 PMReservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|---------------|-------------------------|--------------------------------------|---------------------------------|--|---|-------------|
| 245 | Barb Nims | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Event Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 12/02/2005,8:00 AM-11:00 PM | | |
| 246 | Barb Nims | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Event Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 12/24/2005,8:00 AM-11:00 PM | | |
| 247 | Barb Nims | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Event Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 01/10/2006,8:00 AM-11:00 PM | | |
| 248 | Barb Nims | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Event Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 02/01/2006,8:00 AM-11:00 PM | | |
| 249 | Barb Nims | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Event Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 05/29/2006,8:00 AM-11:00 PM | | |
| 250 | Barb Nims | 1655 Central Rd | N/A | Event: Event | Un-block Aug 27, 2006 per Dana on 2-27-06 to book a wedding. | |
| 12/1/2005 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 08/21/2006,8:00 AM-11:00 PM | | |
| 251 | Barb Nims | 1655 Central Rd | N/A | Event: Event | Blocked out as unavailable per Dana's Calendar. Classes and Holiday Sale. | |
| 12/1/2005 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 09/05/2006,8:00 AM-11:00 PM | | |
| 261 | Barb Nims | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Event Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 12/19/2005,8:00 AM-11:00 PM | | |

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Permit Master Report

1/16/2009
12:05 PMReservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|------------------|-------------------------------|-------------------|---------------------------------|--|---|-------------|
| 278 | Barb Nims | 1655 Central Rd | N/A | Event: Meeting | Parks and Recreation Commission Meeting. Contact Parks office for more information regarding times as the date gets closer. | |
| 1/5/2006 | Debbie Draper h: 360.354.3572 | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor 12/21/2006,6:00 PM-10:00 PM | | |
| 289 | Barb Nims | 1655 Central Rd | N/A | Event: Gallery Event | | |
| 1/17/2006 | Debbie Draper h: 360.354.3572 | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor 03/05/2006,8:00 AM-10:00 PM | | |
| 300 | Barb Nims | 1655 Central Rd | N/A | Event: Workshops - Dana | | |
| 2/2/2006 9:32:19 | Debbie Draper h: 360.354.3572 | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor 04/01/2006,8:00 AM-12:30 PM | | |
| 339 | Barb Nims | 1655 Central Rd | N/A | Event: Concert | Per Dana 7-5-06 Concert changed from July 20 to July 26th from 4-11 pm | |
| 3/20/2006 | Debbie Draper h: 360.354.3572 | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor 07/26/2006,4:00 PM-11:00 PM | | |
| 342 | Barb Nims | 1655 Central Rd | N/A | Event: Event | | |
| 3/23/2006 | Debbie Draper h: 360.354.3572 | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor 07/08/2006,8:00 AM-2:00 PM | | |
| 353 | Barb Nims | 1655 Central Rd | N/A | Event: Event | | |
| 4/10/2006 | Debbie Draper h: 360.354.3572 | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor 12/06/2006,5:30 PM-11:00 PM | | |
| 397 | Barb Nims | 1655 Central Rd | N/A | Event: Event | 5-23-06 Cancel August 10 per Dana | |
| 5/19/2006 | Debbie Draper h: 360.354.3572 | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor 08/11/2006,9:00 AM-10:00 PM | | |
| 398 | Barb Nims | 1655 Central Rd | N/A | Event: Event | | |
| 5/19/2006 | Debbie Draper h: 360.354.3572 | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor 09/03/2006,9:00 AM-10:00 PM | | |
| 427 | Barb Nims | 1655 Central Rd | N/A | Event: Classes | | |
| 6/7/2006 9:26:59 | Debbie Draper h: 360.354.3572 | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor 06/26/2006,8:00 AM-4:00 PM | | |

Permit Master Report

1/16/2009
12:05 PMReservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|------------------|-------------------------|-------------------|---------------------------------|---|--|-------------|
| 433 | Barb Nims | 1655 Central Rd | N/A | Event: 30th Year Anniversary | Per Dana email 6-12-06, Hold for Homemade Music Society 30th year Anniversary. | |
| 6/13/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 10/13/2006,8:00 AM-10:00 PM | | |
| 451 | Barb Nims | 1655 Central Rd | N/A | Event: Internal | | |
| 7/5/2006 4:19:58 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 07/14/2006,11:00 AM-5:00 PM | | |
| 478 | Barb Nims | 1655 Central Rd | N/A | Event: Workshops | | |
| 8/2/2006 8:29:22 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 10/21/2006,8:00 AM-5:00 PM | | |
| 479 | Barb Nims | 1655 Central Rd | N/A | Event: Workshop | | |
| 8/2/2006 8:29:23 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 10/28/2006,8:00 AM-5:00 PM | | |
| 495 | Barb Nims | 1655 Central Rd | N/A | Event: Artist Gallery Reception | | |
| 8/24/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 09/15/2006,5:30 PM-10:00 PM | | |
| 527 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public M-Thursdays. Check Dana for availability M-Th. Holiday on Monday, Jan 1 and Jan 15. Per Dana | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 01/02/2007,8:00 AM-10:00 PM | | |
| 528 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public M-Thursdays. Check Dana for availability M-Th. Per Dana | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 02/01/2007,8:00 AM-10:00 PM | | |
| 529 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public Monday-Thursdays. Check Dana for availability M-Th. Per Dana. | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | Roeder Home | Roeder Home | 03/01/2007,8:00 AM-10:00 PM | | |

Permit Master Report

1/16/2009
12:05 PMReservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|---------------|-------------------------|-------------------|---------------------------------|---|---|-------------|
| 530 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public Monday-Thursday. Check Dana for availability M-Th. Sunday, 8th Easter no rental. Per Dana. | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 02/09/2007,8:00 AM-10:00 PM | | |
| 531 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public Monday-Thursday. Check Dana for availability M-Th. Per Dana. | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 05/01/2007,8:00 AM-10:00 PM | | |
| 532 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public Monday-Thursday. Check Dana for availability M-Th. Per Dana. 1-4-07 No Rentals from May 29th - June 8th to allow for electrical project per Dana email. | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 06/04/2007,8:00 AM-10:00 PM | | |
| 533 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public Monday-Thursday. Check Dana for availability M-Th. July 4, closed. Per Dana. | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 07/02/2007,8:00 AM-10:00 PM | | |
| 535 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public Monday-Thursday. Check Dana for availability M-Th. Monday, Sept 3 Holiday no rental. Per Dana. | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 09/03/2007,8:00 AM-10:00 PM | | |

Permit Master Report

1/16/2009
12:05 PMReservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|------------------|-------------------------|-------------------|---------------------------------|---|--|-------------|
| 536 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public Monday-Thursdays. Check Dana for availability M-Th. Per Dana. | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 10/01/2007,8:00 AM-10:00 PM | | |
| 537 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for classes and public Monday-Thursdays. Check Dana for availability M-Th. Not available Nov 9-27. Per Dana. Deleted Nov 9-27 from this permit to redo as Commercial per Dana | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 11/01/2007,8:00 AM-9:00 AM | | |
| 538 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Blocking for Holidays - Not available Dec 24, 25 & 31. Per Dana | |
| 11/30/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 12/24/2007,8:00 AM-10:00 PM | | |
| 556 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder Home | Jan 27 - Family open house with tours. Feb 10 & 24 Daytime workshops. Per Dana okay per Rob. | |
| 12/4/2006 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 01/27/2007,9:00 AM-6:00 PM | | |
| 576 | Barb Nims | 1655 Central Rd | N/A | Event: Internal Project | 1-4-07 No Rentals from May 29th - June 8th to allow for electrical project per Dana email. This permit is just for June 1-3 and June 8 as the other days were already blocked out. | |
| 1/4/2007 8:39:02 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 06/01/2007,9:00 AM-10:00 PM | | |

Permit Master Report

1/16/2009
12:05 PMReservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|-----------------|-------------------------|-------------------|---------------------------------|---|---|-----------------|
| 605 | Barb Nims | 1655 Central Rd | N/A | Event: Spring Filing | For Spring Filing per Dana email 1-24-07 Internal no fee. We could possibly rent for evening, per Dana. Changed March 24th hours to 9-1:30 per Dana 2-12. | |
| 1/24/2007 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 03/24/2007,9:00 AM-1:30 PM | | |
| 611 | Barb Nims | 1655 Central Rd | N/A | Event: Workshop | Holding for Dana for a Workshop until atleast after 2 pm. Per her email 1-30-07 | |
| 1/30/2007 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 04/14/2007,8:00 AM-2:00 PM | | |
| 621 | Barb Nims | 1655 Central Rd | N/A | Event: Holiday Show | Removed dates from Permit #537 to change Holiday Sale to "Commercial" rather than classes per Dana | |
| 2/16/2007 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Debbie Draper | h: 360.354.3572 | | Roeder Home | 11/09/2007,8:00 AM-11:00 PM | | |
| 661 | Barb Nims | 1655 Central Rd | N/A | Event: Open House | | |
| 4/11/2007 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Bette Bode | h: 360.354.3572 | | Roeder Home | 08/12/2007,1:00 PM-5:00 PM | | |
| 775 | Barb Nims | 1655 Central Rd | N/A | Event: Roeder | | \$0.00 |
| 8/10/2007 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | Due: 08/10/2007 |
| Bette Bode | h: 360.354.3572 | | Roeder Home | 08/01/2007,8:00 AM-1:00 PM | | |
| 784 | Barb Nims | 1655 Central Rd | N/A | Event: Workshop | | |
| 8/22/2007 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Bette Bode | h: 360.354.3572 | | Roeder Home | 10/06/2007,8:00 AM-1:00 PM | | |
| 812 | Barb Nims | 1655 Central Rd | N/A | Event: Park Commission Meeting | | |
| 10/11/2007 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 12/20/2007,6:00 PM-10:00 PM | | |
| 822 | Barb Nims | 1655 Central Rd | N/A | Event: Jack's Retirement Party | | |
| 10/31/2007 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 12/12/2007,3:00 PM-11:00 PM | | |

Permit Master Report

1/16/2009
12:05 PMReservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|------------------|-------------------------|-------------------|---------------------------------|---|--------------|-------------|
| 880 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Out- Open House Facility: Roeder Home Entire Main Floor | | |
| 12/10/2007 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 01/26/2008, 10:00 AM-4:30 PM | | |
| 881 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Out- Workshops Facility: Roeder Home Entire Main Floor | | |
| 12/10/2007 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 02/23/2008, 10:00 AM-5:00 PM | | |
| 908 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Off Facility: Roeder Home Entire Main Floor | | |
| 1/3/2008 8:18:34 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 12/24/2008, 8:00 AM-9:00 PM | | |
| 910 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Off Facility: Roeder Home Entire Main Floor | | |
| 1/3/2008 8:21:19 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 01/01/2008, 8:00 AM-9:00 PM | | |
| 911 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Off Facility: Roeder Home Entire Main Floor | | |
| 1/3/2008 8:23:17 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 01/21/2008, 8:00 AM-9:00 PM | | |
| 912 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Off Facility: Roeder Home Entire Main Floor | | |
| 1/3/2008 8:25:22 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 02/18/2008, 8:00 AM-9:00 PM | | |
| 913 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Off Facility: Roeder Home Entire Main Floor | | |
| 1/3/2008 8:29:33 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 03/23/2008, 8:00 AM-9:00 PM | | |
| 914 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Off Facility: Roeder Home Entire Main Floor | | |
| 1/3/2008 8:30:47 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 05/26/2008, 8:00 AM-9:00 PM | | |
| 915 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Off Facility: Roeder Home Entire Main Floor | | |
| 1/3/2008 8:32:06 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 06/02/2008, 8:00 AM-9:00 PM | | |
| 916 | Barb Nims | 1655 Central Rd | N/A | Event: Blocked Off Facility: Roeder Home Entire Main Floor | | |
| 1/3/2008 8:32:53 | | Everson, WA 98247 | Approved | | | |
| Lindsay Kiceina | h: 360.354.3572 | | Roeder Home | 07/04/2008, 8:00 AM-9:00 PM | | |

Permit Master Report

Reservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|----------|---------------------------------|--------------------------------------|---------------------------------|--|--------------|-------------|
| 917 | Barb Nims 1/3/2008 8:34:30 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Blocked Off Facility: Roeder Home Entire Main Floor | | |
| | Lindsay Kiceina h: 360.354.3572 | | Roeder Home | 09/01/2008,8:00 AM-9:00 PM | | |
| 918 | Barb Nims 1/3/2008 8:36:04 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Holiday Sale Facility: Roeder Home Entire Main Floor | | |
| | Lindsay Kiceina h: 360.354.3572 | | Roeder Home | 11/14/2008,8:00 AM-9:00 PM | | |
| 920 | Barb Nims 1/4/2008 8:36:48 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Blocked Out Facility: Roeder Home Entire Main Floor | | |
| | Lindsay Kiceina h: 360.354.3572 | | Roeder Home | 05/30/2008,8:00 AM-9:00 PM | | |
| 921 | Barb Nims 1/4/2008 8:38:03 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Blocked out Facility: Roeder Home Entire Main Floor | | |
| | Lindsay Kiceina h: 360.354.3572 | | Roeder Home | 06/01/2008,8:00 AM-9:00 PM | | |
| 941 | Barb Nims 1/23/2008 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: 100 Years Celebration Facility: Roeder Home Entire Main Floor | | |
| | Bette Bode h: 360.354.3572 | | Roeder Home | 09/13/2008,8:00 AM-11:00 PM | | |
| 944 | Barb Nims 1/24/2008 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Block Out Facility: Roeder Home Entire Main Floor | | |
| | Bette Bode h: 360.354.3572 | | Roeder Home | 04/19/2008,8:00 AM-11:00 PM | | |
| 1071 | Barb Nims 6/6/2008 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Blocked for Roof Work Facility: Roeder Home Entire Main Floor | | |
| | Pat Fisher h: 360.354.3572 | | Roeder Home | 08/15/2008,8:00 AM-11:00 PM | | |
| 1123 | Barb Nims 8/11/2008 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Roof Repair Facility: Roeder Home Entire Main Floor | | |
| | Pat Fisher h: 360.354.3572 | | Roeder Home | 08/11/2008,8:00 AM-11:00 PM | | |
| 1150 | Barb Nims 9/25/2008 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Roof Repair Facility: Roeder Home Outdoor Package | | |
| | Pat Fisher h: 360.354.3572 | | Roeder Home | 08/11/2008,8:00 AM-11:00 PM | | |
| 1150 | Barb Nims 9/25/2008 | 1655 Central Rd Everson, WA 98247 | N/A Approved | Event: Parks Commission Meeting Facility: Roeder Home Entire Main Floor | | |
| | Pat Fisher h: 360.354.3572 | | Roeder Home | 12/18/2008,6:30 PM-11:00 PM | | |

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Permit Master Report

1/16/2009
12:05 PMReservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|------------|-------------------------------|----------------------|---------------------------------|--|--|-------------|
| 1152 | Barb Nims | 1655 Central Rd | N/A | Event: Parks & Rec Foudnation Recognition Reception Facility: Roeder Home Entire Main Floor | | |
| 9/25/2008 | | Everson, WA 98247 | Approved | | | |
| Pat Fisher | h: 360.354.3572 | | Roeder Home | 12/03/2008,3:00 PM-9:00 PM | | |
| 1161 | Connie Clement | PO Box 6131 | N/A | Event: Whatcom Land Trust Social | | |
| 10/28/2008 | Whatcom Land Trust (Resident) | Bellingham, WA 98227 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Pat Fisher | h: 360.650.9470 | | Roeder Home | 01/26/2009,4:30 PM-7:30 PM | | |
| 1162 | Tania Opland | 2600 Sunset Drive | N/A | Event: Concert | | |
| 10/28/2008 | | Bellingham, WA 98225 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Pat Fisher | h: 360.733.6897 | | Roeder Home | 01/14/2009,6:30 PM-10:30 PM | | |
| 1163 | The Three Wise Guys | 2600 Sunset Drive | N/A | Event: Concert | | |
| 10/28/2008 | | Bellingham, WA 98225 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Pat Fisher | h: 360.733.6897 | | Roeder Home | 01/28/2009,6:30 PM-10:30 PM | | |
| 1164 | Linda Waterfall | 2600 Sunset Drive | N/A | Event: Concert | | |
| 10/28/2008 | | Bellingham, WA 98225 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Pat Fisher | h: 360.733.6897 | | Roeder Home | 02/11/2009,4:30 PM-10:30 PM | | |
| 1170 | Dana Hanks | 2600 Sunset Drive | N/A | Event: Roeder Home Appreciation Lunch | Roeder Home Staff Lunch, approved per Mike McFarlane. pat | |
| 11/12/2008 | | Bellingham, WA 98225 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Pat Fisher | h: 360.733.6897 | | Roeder Home | 12/09/2008,11:00 AM-3:00 PM | | |
| 1179 | Barb Nims | 1655 Central Rd | N/A | Event: Holiday Closures | | |
| 11/20/2008 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Pat Fisher | h: 360.354.3572 | | Roeder Home | 11/26/2009,8:00 AM-11:00 PM | | |
| 1186 | Barb Nims | 1655 Central Rd | N/A | Event: Staff Meeting-Parks | | |
| 11/25/2008 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Pat Fisher | h: 360.354.3572 | | Roeder Home | 01/06/2009,3:00 PM-11:00 PM | | |
| 1208 | Barb Nims | 1655 Central Rd | N/A | Event: Task Force Meeting | | |
| 12/18/2008 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Bette Bode | h: 360.354.3572 | | Roeder Home | 01/12/2009,3:00 PM-11:00 PM | | |

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Permit Master Report

Reservation Site: Roeder Home
Event Type: Closed for Rental, Classes, Commercial, Holiday, Special Event

| Permit # | Agent / Company / Phone | Address | Expiration Date / Status / Site | Event List | Permit Notes | Balance Due |
|------------------|-------------------------|-------------------|---------------------------------|---|--------------|-------------|
| 1213 | Barb Nirms | 1655 Central Rd | N/A | Event: Park's Commission Meeting | | |
| 1/7/2009 1:15:09 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Pat Fisher | h: 360.354.3572 | | Roeder Home | 01/15/2009,6:00 PM-11:00 PM | | |
| 1218 | Barb Nirms | 1655 Central Rd | N/A | Event: Roeder Home Task Force Meeting | | |
| 1/13/2009 | | Everson, WA 98247 | Approved | Facility: Roeder Home Entire Main Floor | | |
| Pat Fisher | h: 360.354.3572 | | Roeder Home | 01/19/2009,10:30 AM-1:30 PM | | |

Total # of Permits: 73 Total Balance Due: \$0.00

RS II

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Activities Totals Report

1/15/2009

1:48 PM

Season: Winter 2008, Spring 2008, Summer 2008, Fall 2008
 Activity Type: Classes
 Activity Site: Roeder Home
 Activity Start Date: From Jan 1, 2008: To Dec 31, 2008

| Number - Name | Season | Term | Min | Max | Hours | Days | Enrollment | | | Holds | Waits | Team Placeholders | Open |
|---|-------------|------|-----|-----|--------|------|------------|--------|-------|-------|-------|-------------------|------|
| | | | | | | | Res | NonRes | Total | | | | |
| 413644.101 - 4 Harness Weaving #1 | Winter 2008 | | 5 | 7 | 12.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| 416164.101 - Self-Directed Darkroom Photography Lab | Winter 2008 | | 1 | 10 | 356.50 | 31 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 413644.101 - 4 Harness Weaving #1 | Winter 2008 | | 5 | 7 | 12.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| 416164.101 - Self-Directed Darkroom Photography Lab | Winter 2008 | | 1 | 10 | 356.50 | 31 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 420057.101 - Magic Science Fun | Winter 2008 | | 5 | 8 | 3.00 | 2 | 9 | 0 | 9 | 0 | 0 | 0 | -1 |
| 420057.101 - Magic Science Fun | Winter 2008 | | 5 | 8 | 3.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420146.102 - Creative Kids: ages 3-4 years | Winter 2008 | | 5 | 10 | 16.00 | 8 | 7 | 0 | 7 | 0 | 0 | 0 | 3 |
| 420146.102 - Creative Kids: ages 3-4 years | Winter 2008 | | 5 | 10 | 16.00 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 435073.102 - Winter Family Festival | Winter 2008 | | 0 | 0 | 2.50 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 435073.102 - Winter Family Festival | Winter 2008 | | 0 | 0 | 2.50 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 420146.101 - Creative Kids: ages 3-4 years | Winter 2008 | | 5 | 10 | 14.00 | 7 | 4 | 0 | 4 | 0 | 0 | 0 | 6 |
| 420146.101 - Creative Kids: ages 3-4 years | Winter 2008 | | 5 | 10 | 14.00 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 423744.101 - Basic Beadweaving | Winter 2008 | | 5 | 10 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 429283.101 - Mosaic Magic | Winter 2008 | | 5 | 7 | 4.00 | 2 | 4 | 0 | 4 | 0 | 0 | 0 | 3 |
| 423744.101 - Basic Beadweaving | Winter 2008 | | 5 | 10 | 8.00 | 4 | 8 | 0 | 8 | 0 | 0 | 0 | 2 |
| 429283.101 - Mosaic Magic | Winter 2008 | | 5 | 7 | 4.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| 419344.102 - Beginning Glass Fusing Workshop for Adults | Winter 2008 | | 3 | 4 | 4.50 | 1 | 4 | 0 | 4 | 0 | 2 | 0 | -2 |
| 419344.102 - Beginning Glass Fusing Workshop for Adults | Winter 2008 | | 3 | 4 | 4.50 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| 413874.101 - Onion Basket | Winter 2008 | | 4 | 10 | 4.00 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 419164.101 - Stained Glass for Adults - Mon AM | Winter 2008 | | 3 | 4 | 15.00 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| 419164.101 - Stained Glass for Adults - Mon AM | Winter 2008 | | 3 | 4 | 15.00 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| 428051.101 - Kids Pottery: Age 5-7 | Winter 2008 | | 5 | 8 | 10.00 | 5 | 6 | 0 | 6 | 0 | 0 | 0 | 2 |
| 428051.101 - Kids Pottery: Age 5-7 | Winter 2008 | | 5 | 8 | 10.00 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 428051.101 - Kids Pottery: Age 5-7 | Winter 2008 | | 5 | 8 | 10.00 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 419164.104 - Stained Glass for adults-Thurs A.M. | Winter 2008 | | 5 | 7 | 15.00 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| 419164.104 - Stained Glass for adults-Thurs A.M. | Winter 2008 | | 5 | 7 | 15.00 | 6 | 0 | 0 | 0 | 0 | 1 | 0 | 6 |
| 427057.101 - Acting, Clowning, and Puppetry | Winter 2008 | | 5 | 8 | 6.00 | 4 | 4 | 0 | 4 | 0 | 0 | 0 | 4 |
| 427057.101 - Acting, Clowning, and Puppetry | Winter 2008 | | 5 | 8 | 6.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 428051.102 - Pottery After School: Ages 7-11 | Winter 2008 | | 5 | 8 | 10.00 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 428051.102 - Pottery After School: Ages 7-11 | Winter 2008 | | 5 | 8 | 10.00 | 5 | 8 | 0 | 8 | 0 | 0 | 0 | 0 |
| 428051.102 - Pottery After School: Ages 7-11 | Winter 2008 | | 5 | 8 | 10.00 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 418064.101 - Beginning Adult Pottery | Winter 2008 | | 5 | 8 | 10.00 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 418064.101 - Beginning Adult Pottery | Winter 2008 | | 5 | 8 | 10.00 | 5 | 7 | 0 | 7 | 0 | 0 | 0 | 1 |
| 420273.101 - Adult/Child Art Doll Workshop | Winter 2008 | | 5 | 10 | 3.00 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 411052.101 - Asian Cooking for Kids: ages 10-14 | Winter 2008 | | 5 | 6 | 4.00 | 2 | 6 | 0 | 6 | 0 | 3 | 0 | -3 |
| 411052.101 - Asian Cooking for Kids: ages 10-14 | Winter 2008 | | 5 | 6 | 4.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| 420057.102 - Magic Science Fun | Winter 2008 | | 5 | 8 | 3.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420057.102 - Magic Science Fun | Winter 2008 | | 5 | 8 | 3.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 413644.102 - 4 Harness Weaving #2 | Winter 2008 | | 5 | 7 | 12.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| 413644.102 - 4 Harness Weaving #2 | Winter 2008 | | 5 | 7 | 12.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |

Activities Totals Report

1/15/2009

1:48 PM

Season: Winter 2008, Spring 2008, Summer 2008, Fall 2008

Activity Type: Classes

Activity Site: Roeder Home

Activity Start Date: From Jan 1, 2008: To Dec 31, 2008

| Number - Name | Season | Term | Min | Max | Hours | Days | Enrollment | | | Holds | Waits | Team Placeholders | Open |
|---|-------------|------|-----|-----------|--------|------|------------|--------|-------|-------|-------|-------------------|------|
| | | | | | | | Res | NonRes | Total | | | | |
| 419254.101 - Mosaic Outdoor Art for Adults | Winter 2008 | | 4 | 6 | 8.00 | 4 | 6 | 0 | 6 | 0 | 0 | 0 | 0 |
| 419254.101 - Mosaic Outdoor Art for Adults | Winter 2008 | | 4 | 6 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| 418044.101 - Clay Fountains | Winter 2008 | | 5 | 8 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 418064.102 - Families and Clay | Winter 2008 | | 5 | 8 | 6.00 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 418064.102 - Families and Clay | Winter 2008 | | 5 | 8 | 6.00 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 413284.101 - Fabric Lovers Vest | Winter 2008 | | 5 | 8 | 12.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 413284.101 - Fabric Lovers Vest | Winter 2008 | | 5 | 8 | 7.00 | 2 | 4 | 0 | 4 | 0 | 0 | 0 | 4 |
| 423063.101 - Adult/Child Introduction to Knitting and Felting | Winter 2008 | | 5 | 10 | 8.00 | 4 | 5 | 0 | 5 | 0 | 0 | 0 | 5 |
| 423063.101 - Adult/Child Introduction to Knitting and Felting | Winter 2008 | | 5 | 10 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 415134.101 - Cold and Hot Process Soap Making | Winter 2008 | | 5 | 12 | 4.00 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 12 |
| 415134.101 - Cold and Hot Process Soap Making | Winter 2008 | | 5 | 12 | 4.00 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 12 |
| 435073.101 - Semiahmoo Saturday | Winter 2008 | | 5 | Unlimited | 2.00 | 1 | 12 | 0 | 12 | 0 | 0 | 0 | 0 |
| 435073.101 - Semiahmoo Saturday | Winter 2008 | | 5 | Unlimited | 2.00 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 420057.103 - Magic Science Fun #1: ages 5-9 | Winter 2008 | | 5 | 8 | 3.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420057.103 - Magic Science Fun #1: ages 5-9 | Winter 2008 | | 5 | 8 | 3.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 414284.101 - Introduction to Blacksmithing-SAT labs | Winter 2008 | | 3 | 4 | 6.00 | 2 | 3 | 0 | 3 | 0 | 0 | 0 | 1 |
| 414284.101 - Introduction to Blacksmithing-SAT labs | Winter 2008 | | 3 | 4 | 6.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| 414284.102 - Introduction to Blacksmithing-SUN labs | Winter 2008 | | 3 | 4 | 6.00 | 2 | 3 | 0 | 3 | 0 | 0 | 0 | 1 |
| 414284.102 - Introduction to Blacksmithing-SUN labs | Winter 2008 | | 3 | 4 | 6.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| 416164.201 - Self-Directed Darkroom Photographic Lab | Spring 2008 | | 4 | 8 | 348.00 | 29 | 1 | 0 | 1 | 0 | 0 | 0 | 7 |
| 420146.201 - Creative Kids: ages 3-4 years | Spring 2008 | | 5 | 10 | 16.00 | 8 | 10 | 0 | 10 | 0 | 0 | 0 | 0 |
| 420241.309 - Sun and Sand: Ages 5-8 years | Spring 2008 | | 5 | 8 | 14.00 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 413644.201 - Four Harness Weaving: #1 | Spring 2008 | | 4 | 6 | 12.00 | 4 | 4 | 1 | 5 | 0 | 0 | 0 | 1 |
| 420146.202 - Creative Kids: ages 3-4 years | Spring 2008 | | 5 | 10 | 16.00 | 8 | 9 | 0 | 9 | 0 | 0 | 0 | 1 |
| 412344.201 - Beginning Watercolor Painting for Adults | Spring 2008 | | 5 | 8 | 14.00 | 7 | 8 | 0 | 8 | 0 | 0 | 0 | 0 |
| 423764.202 - Sculptural Bead Embroidery | Spring 2008 | | 4 | 8 | 12.00 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 416464.201 - Writer's Circle | Spring 2008 | | 4 | 10 | 12.00 | 6 | 6 | 0 | 6 | 0 | 0 | 0 | 4 |
| 419344.202 - Beginning Glass Fusing Workshop | Spring 2008 | | 3 | 4 | 4.50 | 1 | 3 | 0 | 3 | 0 | 0 | 0 | 1 |
| 420057.201 - Magic Science Fun #1: Ages 5-9 years | Spring 2008 | | 5 | 10 | 3.00 | 2 | 4 | 0 | 4 | 0 | 0 | 0 | 6 |
| 419164.201 - Beginning Stained Glass | Spring 2008 | | 5 | 6 | 12.50 | 5 | 5 | 0 | 5 | 0 | 0 | 0 | 1 |
| 415134.201 - Soap Alchemy | Spring 2008 | | 6 | 10 | 2.50 | 1 | 7 | 0 | 7 | 0 | 0 | 0 | 3 |
| 420233.201 - Adult/Child Bottle Cap Jewelry Workshop | Spring 2008 | | 4 | 10 | 2.00 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 417364.201 - Learning to Play the Appalachian Mountain Dulcimer | Spring 2008 | | 4 | 8 | 10.00 | 5 | 5 | 1 | 6 | 0 | 0 | 0 | 2 |
| 423744.201 - Basic Bead Weaving | Spring 2008 | | 5 | 10 | 10.00 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 418064.201 - Beginning Adult Pottery | Spring 2008 | | 4 | 8 | 10.00 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 428051.201 - Kids Pottery: Age 5-7 | Spring 2008 | | 5 | 8 | 10.00 | 5 | 8 | 0 | 8 | 0 | 2 | 0 | -2 |
| 428051.202 - Pottery After School: Ages 7-11 | Spring 2008 | | 5 | 8 | 10.00 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |

Activities Totals Report

1/15/2009

1:48 PM

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Activity Type: Classes

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Activity Start Date: From Jan 1, 2008: To Dec 31, 2008

| Number - Name | Season | Term | Min | Max | Hours | Days | Enrollment | | | Holds | Waits | Team Placeholders | Open |
|--|-------------|------|-----|-----|-------|------|------------|--------|-------|-------|-------|----------------------|------|
| | | | | | | | Res | NonRes | Total | | | | |
| 418064.202 - Families and Clay | Spring 2008 | | 6 | 8 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420251.200 - Flower Fun: Ages 7-11 years | Spring 2008 | | 5 | 8 | 4.00 | 2 | 7 | 0 | 7 | 0 | 0 | 0 | 1 |
| 420351.201 - Colortastic: ages 6-10 | Spring 2008 | | 4 | 8 | 4.00 | 2 | 3 | 0 | 3 | 0 | 0 | 0 | 5 |
| 415147.201 - Soap and Suds: Ages 8-12 years | Spring 2008 | | 5 | 8 | 4.00 | 2 | 6 | 0 | 6 | 0 | 0 | 0 | 2 |
| 411052.201 - Asian Cooking for Kids: ages 10-14 | Spring 2008 | | 4 | 6 | 4.00 | 2 | 3 | 0 | 3 | 0 | 0 | 0 | 3 |
| 427257.101 - Puppetry Workshop - Ages 6 - 10 | Spring 2008 | | 5 | 8 | 4.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420257.204 - It's for the Birds; ages 5-9 | Spring 2008 | | 5 | 10 | 4.00 | 2 | 6 | 0 | 6 | 0 | 0 | 0 | 4 |
| 427257.201 - Puppetry Workshop | Spring 2008 | | 4 | 8 | 4.00 | 2 | 4 | 0 | 4 | 0 | 0 | 0 | 4 |
| 429283.201 - Mosaic Magic: Adults and Youth | Spring 2008 | | 4 | 6 | 4.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| 419254.201 - Mosaic Outdoor Art for Adults | Spring 2008 | | 5 | 7 | 8.00 | 4 | 5 | 0 | 5 | 0 | 0 | 0 | 2 |
| 420057.202 - Magic Science Fun #2: Ages 5-9 years | Spring 2008 | | 5 | 10 | 3.00 | 2 | 6 | 1 | 7 | 0 | 0 | 0 | 3 |
| 413644.202 - Four Harness Weaving: #2 | Spring 2008 | | 4 | 6 | 12.00 | 4 | 2 | 1 | 3 | 0 | 0 | 0 | 3 |
| 413074.201 - Quilted Prayer Flags | Spring 2008 | | 4 | 8 | 3.00 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420274.201 - Introduction to SoulCollage®, | Spring 2008 | | 4 | 12 | 3.00 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 12 |
| 423763.201 - Adult/Child Beaded Barcelet Workshop | Spring 2008 | | 4 | 10 | 2.00 | 1 | 4 | 0 | 4 | 0 | 0 | 0 | 6 |
| 420221.201 - Mother's Day Gifts: ages 5-9 | Spring 2008 | | 3 | 10 | 1.50 | 1 | 4 | 0 | 4 | 0 | 0 | 0 | 6 |
| 414284.201 - Intro to Blacksmithing-Sat lab | Spring 2008 | | 3 | 4 | 8.00 | 2 | 3 | 0 | 3 | 0 | 0 | 0 | 1 |
| 414284.202 - Introduction to Blacksmithing-SUN | Spring 2008 | | 3 | 4 | 8.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| 413041.301 - Wild for Wool: Ages 7-12 | Summer 2008 | | 5 | 8 | 8.00 | 4 | 6 | 0 | 6 | 0 | 0 | 0 | 2 |
| 418041.301 - Pottery Sampler: ages 7-12 | Summer 2008 | | 4 | 8 | 8.00 | 4 | 7 | 1 | 8 | 0 | 0 | 0 | 0 |
| 411041.301 - Creative Cooking: Session 1 ages 4-7 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 12 | 0 | 12 | 0 | 3 | 0 | -3 |
| 411051.301 - Creative Cooking: Session 6 ages 8-13 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 11 | 0 | 11 | 0 | 1 | 0 | 0 |
| 418051.302 - Lasting Impressions: Ages 8-12 | Summer 2008 | | 4 | 8 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420357.301 - Magic Science Fun #1: Ages 5-9 years | Summer 2008 | | 5 | 10 | 8.00 | 4 | 9 | 0 | 9 | 0 | 0 | 0 | 1 |
| 420146.301 - Creative Kids #1: Ages 3-5 years | Summer 2008 | | 5 | 10 | 8.00 | 4 | 8 | 1 | 9 | 0 | 5 | 0 | -4 |
| 420241.301 - Experience Art: ages 7-12 | Summer 2008 | | 4 | 10 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 412047.301 - Basic Drawing: ages 7-12 | Summer 2008 | | 4 | 10 | 8.00 | 4 | 8 | 1 | 9 | 0 | 0 | 0 | 1 |
| 412057.301 - Color Drawing: ages 7-12 | Summer 2008 | | 4 | 10 | 8.00 | 4 | 8 | 0 | 8 | 0 | 0 | 0 | 2 |
| 420251.301 - International Art: Ages 5-8 years | Summer 2008 | | 5 | 10 | 8.00 | 4 | 10 | 0 | 10 | 0 | 0 | 0 | 0 |
| 425051.303 - Magical Mystical Creatures: Ages 6-10 years | Summer 2008 | | 5 | 10 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 418041.303 - Kids Pottery: ages 5-7 | Summer 2008 | | 4 | 8 | 6.00 | 3 | 9 | 0 | 9 | 0 | 0 | 0 | -1 |
| 418051.304 - Kids Pottery: ages 5-7 | Summer 2008 | | 4 | 8 | 6.00 | 3 | 8 | 0 | 8 | 0 | 0 | 0 | 0 |
| 411041.302 - Creative Cooking: Session 2 ages 4-7 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 9 | 0 | 9 | 0 | 0 | 0 | 3 |
| 411051.302 - Creative Cooking: Session 7 ages 8-13 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 14 | 0 | 14 | 0 | 0 | 0 | -2 |
| 411041.303 - Creative Cooking: Session 3 ages 4-7 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 12 | 0 | 12 | 0 | 1 | 0 | -1 |
| 418051.305 - Clay Sampler: ages 7-11 | Summer 2008 | | 4 | 8 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420347.301 - Magic Science Fun #2: Ages 5-9 years | Summer 2008 | | 5 | 10 | 8.00 | 4 | 9 | 0 | 9 | 0 | 0 | 0 | 1 |
| 425051.301 - Animal Adventures: Ages 5-9 years | Summer 2008 | | 5 | 10 | 8.00 | 4 | 8 | 0 | 8 | 0 | 0 | 0 | 2 |

Activities Totals Report

1/15/2009

1:48 PM

Season: Winter 2008, Spring 2008, Summer 2008, Fall 2008

Activity Type: Classes

Activity Site: Roeder Home

Activity Start Date: From Jan 1, 2008: To Dec 31, 2008

| Number - Name | Season | Term | Min | Max | Hours | Days | Enrollment | | | Holds | Waits | Team Placeholder | Open |
|---|-------------|------|-----|-----|-------|------|------------|--------|-------|-------|-------|------------------|------|
| | | | | | | | Res | NonRes | Total | | | | |
| 418051.301 - Pottery Sampler: ages 7-12 | Summer 2008 | | 4 | 8 | 8.00 | 4 | 10 | 0 | 10 | 0 | 0 | 0 | -2 |
| 411051.303 - Creative Cooking: Session 8 ages 8-13 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 10 | 0 | 10 | 0 | 0 | 0 | 2 |
| 412047.302 - Nature Drawing-Plants & Animals: ages 7-12 | Summer 2008 | | 4 | 10 | 8.00 | 4 | 8 | 0 | 8 | 0 | 0 | 0 | 2 |
| 425041.301 - Pioneers & Prairies: ages 6-10 | Summer 2008 | | 4 | 10 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 420146.302 - Creative Kids #2: ages 3-5 | Summer 2008 | | 5 | 8 | 8.00 | 4 | 7 | 1 | 8 | 0 | 5 | 0 | -5 |
| 412057.302 - Fun with Pastels: ages 7-11 | Summer 2008 | | 4 | 10 | 8.00 | 4 | 2 | 2 | 4 | 0 | 0 | 0 | 6 |
| 420251.303 - Nature Art: Ages 4-6 years | Summer 2008 | | 5 | 10 | 8.00 | 4 | 8 | 2 | 10 | 0 | 1 | 0 | -1 |
| 420251.307 - Life in a Castle Ages 6-10 years | Summer 2008 | | 5 | 10 | 8.00 | 4 | 7 | 0 | 7 | 0 | 0 | 0 | 3 |
| 411041.304 - Creative Cooking: Session 4 ages 4-7 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 12 | 0 | 12 | 0 | 0 | 0 | 0 |
| 411051.304 - Creative Cooking: Session 9 ages 8-13 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 11 | 0 | 11 | 0 | 0 | 0 | 1 |
| 418041.304 - Kids Pottery: ages 5-7 | Summer 2008 | | 4 | 8 | 6.00 | 3 | 6 | 2 | 8 | 0 | 0 | 0 | 0 |
| 418051.308 - Kids Pottery: ages 5-7 | Summer 2008 | | 4 | 8 | 6.00 | 3 | 6 | 0 | 6 | 0 | 0 | 0 | 2 |
| 418041.302 - Pottery Sampler: ages 7-12 | Summer 2008 | | 4 | 8 | 8.00 | 4 | 8 | 0 | 8 | 0 | 0 | 0 | 0 |
| 418051.303 - Lasting Impressions: Ages 8-12 | Summer 2008 | | 4 | 8 | 8.00 | 4 | 4 | 0 | 4 | 0 | 0 | 0 | 4 |
| 420251.310 - Flower Power: Ages 7-11 years | Summer 2008 | | 5 | 8 | 4.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420241.302 - Colortastic: ages 6-10 | Summer 2008 | | 4 | 8 | 4.00 | 2 | 6 | 0 | 6 | 0 | 0 | 0 | 2 |
| 411041.305 - Creative Cooking: Session 5 ages 4-7 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 12 | 0 | 12 | 0 | 1 | 0 | -1 |
| 411051.305 - Creative Cooking: Session 10 ages 8-13 | Summer 2008 | | 5 | 12 | 4.00 | 2 | 11 | 0 | 11 | 0 | 0 | 0 | 1 |
| 418041.309 - Mini Polymer Fun: ages 6-10 | Summer 2008 | | 5 | 8 | 4.00 | 2 | 7 | 0 | 7 | 0 | 0 | 0 | 1 |
| 413051.301 - Tie Dye: ages 7-12 | Summer 2008 | | 5 | 8 | 4.00 | 2 | 6 | 0 | 6 | 0 | 0 | 0 | 2 |
| 413644.401 - Beginning Four Harness Weaving | Fall 2008 | | 4 | 8 | 24.00 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420146.401 - Creative Kids: ages 3-4 years | Fall 2008 | | 4 | 10 | 16.00 | 8 | 5 | 0 | 5 | 0 | 0 | 0 | 5 |
| 413063.401 - Adult/Child Wild for Wool | Fall 2008 | | 4 | 10 | 4.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 420351.401 - Magic Science Fun #1: Ages 5-9 years | Fall 2008 | | 4 | 10 | 3.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 428051.401 - Kids Pottery: Age 5-7 | Fall 2008 | | 5 | 8 | 8.00 | 4 | 5 | 0 | 5 | 0 | 0 | 0 | 3 |
| 412564.402 - Portrait Painting | Fall 2008 | | 4 | 8 | 12.00 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 412344.401 - Beginning Watercolor Painting for Adults | Fall 2008 | | 4 | 8 | 12.00 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 412554.401 - Life of a Still Life | Fall 2008 | | 4 | 8 | 12.00 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 428051.402 - Pottery After School: Ages 7-11 | Fall 2008 | | 5 | 8 | 8.00 | 4 | 6 | 0 | 6 | 0 | 0 | 0 | 2 |
| 414284.402 - Intro to Blacksmithing-Sunday Lab | Fall 2008 | | 3 | 4 | 3.00 | 1 | 1 | 1 | 2 | 0 | 0 | 0 | 2 |
| 414284.401 - Intro to Blacksmithing-Saturday Lab | Fall 2008 | | 3 | 4 | 3.00 | 1 | 4 | 0 | 4 | 0 | 0 | 0 | 0 |
| 423764.401 - Basic Beadweaving | Fall 2008 | | 5 | 10 | 12.00 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 416464.401 - Writer's Circle | Fall 2008 | | 4 | 8 | 12.00 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 427157.401 - Creative Dramatics: Ages 6-10 | Fall 2008 | | 4 | 10 | 6.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 424033.401 - Adult/Child Bottle Cap Jewelry Workshop | Fall 2008 | | 4 | 10 | 2.00 | 1 | 5 | 0 | 5 | 0 | 0 | 0 | 5 |
| 412134.401 - Nature Drawing | Fall 2008 | | 4 | 10 | 10.00 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 412344.402 - Watercolor Workshop | Fall 2008 | | 4 | 8 | 6.00 | 2 | 6 | 0 | 6 | 0 | 0 | 0 | 2 |
| 419254.401 - Mosaic Outdoor Art for Adults | Fall 2008 | | 4 | 7 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| 419314.401 - Beginning Glass Fusing Workshop for Adults | Fall 2008 | | 3 | 4 | 4.00 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |

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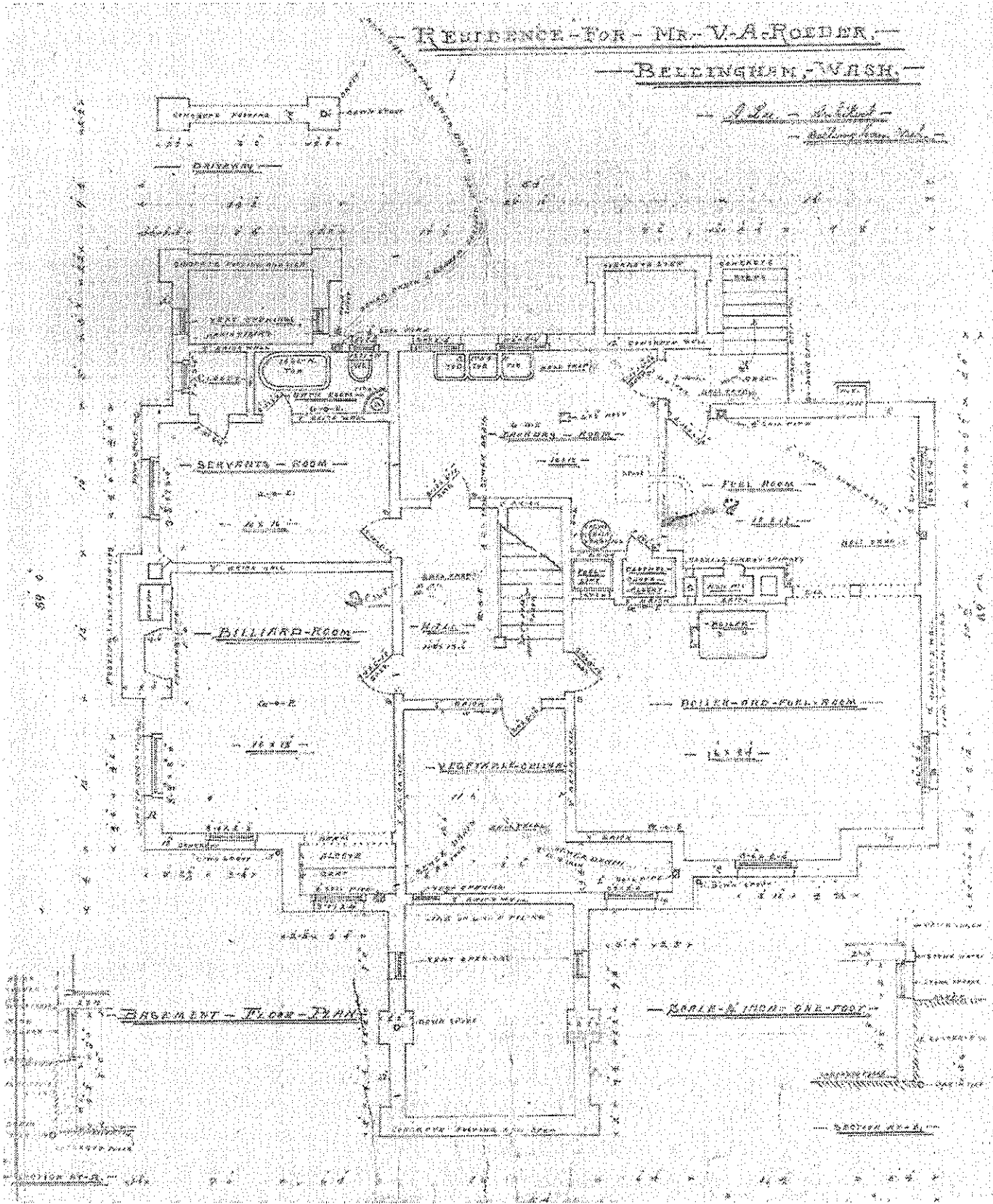
| Number - Name | Season | Term | Min | Max | Hours | Days | Enrollment | | | Holds | Waits | Team Placeholders | Open |
|---|-----------|------|-----|-------|----------|------|------------|--------|-------|-------|-------|-------------------|------|
| | | | | | | | Res | NonRes | Total | | | | |
| 423733.401 - Adult/Child Beaded Bracelet Workshop | Fall 2008 | | 4 | 10 | 2.00 | 1 | 6 | 0 | 6 | 0 | 0 | 0 | 4 |
| 411064.401 - Gingerbread Boxes | Fall 2008 | | 4 | 10 | 4.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| 419464.401 - Glass Etching Made Easy | Fall 2008 | | 4 | 8 | 8.00 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 420351.402 - Magic Science Fun #2: Ages 5-9 years | Fall 2008 | | 4 | 10 | 3.00 | 2 | 8 | 0 | 8 | 0 | 0 | 0 | 2 |
| 413814.401 - Cherokee Weed Basket | Fall 2008 | | 4 | 10 | 4.00 | 1 | 3 | 0 | 3 | 0 | 0 | 0 | 7 |
| 411052.401 - Cooking for Kids - Asian Soups: Ages 10-14 | Fall 2008 | | 5 | 8 | 3.00 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 413874.402 - Onion Basket | Fall 2008 | | 4 | 10 | 4.00 | 1 | 4 | 0 | 4 | 0 | 0 | 0 | 6 |
| Grand Totals: | | | 705 | 1,322 | 2,207.00 | 622 | 565 | 15 | 580 | 0 | 25 | 0 | 729 |

RSH

RESIDENCE FOR MR. V. A. ROEDER.

BELLINGHAM, WASH.

John - Hubert -
Bellingham, Wash.





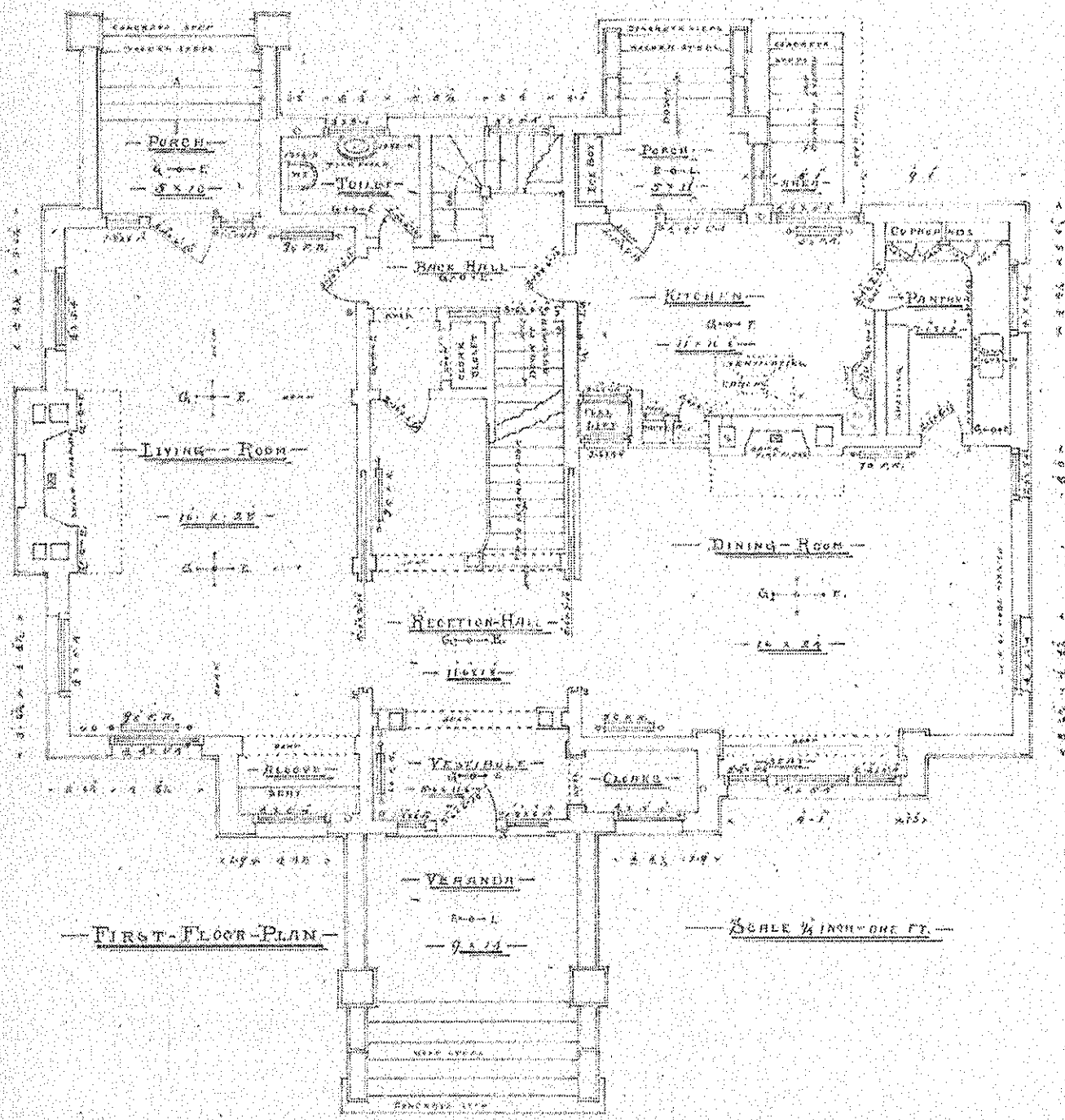
RESIDENCE FOR MR. V. A. ROEHLER.

BELLINGHAM, WASH.

Porte-Cochère

W. L. ...

Bellingham, Wash.

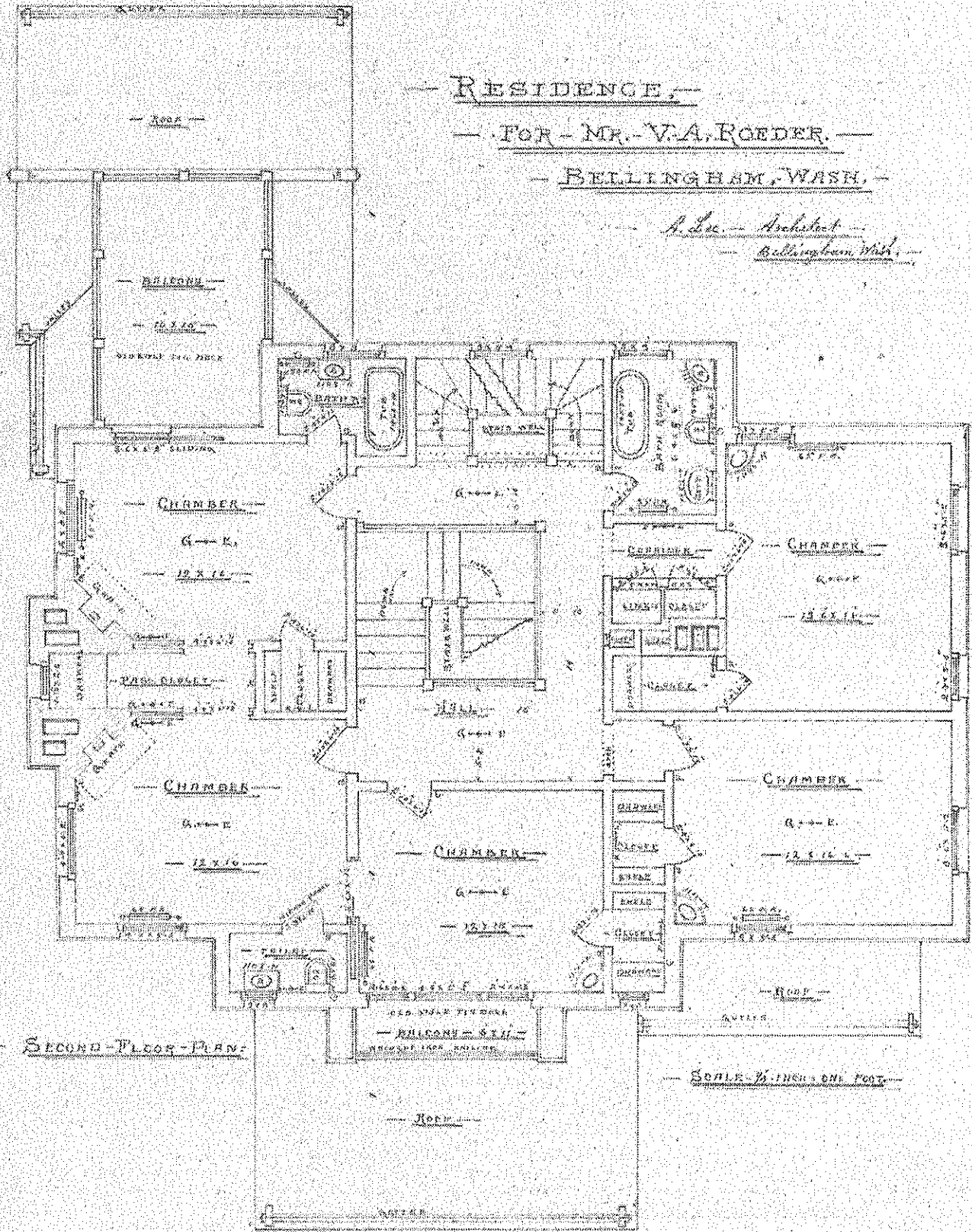


RESIDENCE,

FOR MR. V. A. ROEDER,

BELLINGHAM, WASH.,

A. Lee, Architect
Bellingham, Wash.



SECOND FLOOR PLAN

SCALE 1/8" = 1 FOOT